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Financial Management

***UNIT TRAINING ASSEMBLY PROCESSING
SYSTEM (UTAPS) TEAM***

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements AFD 65-1, *Management of Financial Services*, by establishing a local UTAPS team to facilitate system training and information crossfeed. It applies to all personnel assigned to the 913th Airlift Wing.

1. Establishment. The 913 Airlift Wing UTAPS Team is hereby established and will be comprised of incumbents of the following positions:

- 1.1. UTAPS Focal Point (Chairman)
- 1.2. Unit Orderly Room Workstation Monitors
- 1.3. Reserve Pay Office Supervisor
- 1.4. FM Server POC
- 1.5. Military Personnel Flight UTAPS POC

2. Purpose. The UTAPS Team will meet periodically at the discretion of the chairman for purposes of:

- 2.1. Addressing local problems or issues pertaining to UTAPS to ensure timely and accurate processing of military pay and participation data.
- 2.2. Acting as a forum for the UTAPS Focal Point to distribute UTAPS software releases and administrative information.

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